

*Locker Contract and Expectations*  
*2015-2016 School Year*



Please read this information completely if you intend to rent a lock & locker from Lourdes Academy. Remember that having a locker is a privilege, NOT a right. Lockers will be rented to students only if the student and parent/guardian agree to all of these rules. Violation of the rules will result in the loss of the privilege of having a locker at Lourdes Academy and may result in financial penalties for your family. Lockers at Lourdes Academy are in brand new condition and are the property of Lourdes Academy. The rental fee is \$10.00 for the lock & locker for the school year (this is not pro-rated for students who rent a locker for only a portion of the year). The rental fee is non-refundable, even if the student transfers to another school or is required to withdraw.

1. The school assumes NO responsibility for loss or damage to personal or school items in an unlocked or locked locker.
2. Lourdes Academy owns the lockers. The school reserves the right to open and search lockers at any time or for any reason. There is NO expectation of privacy in a school locker and no notification will be given should a search be necessary.
3. Students should keep only items necessary for school in the lockers (i.e. textbooks and school supplies).
4. Food and drink must not be stored in the locker overnight. Students may store contained lunches for use that day. Food must be removed at the end of each school day.
5. Students are solely responsible for the contents of their lockers and should not share their lockers with other students; nor divulge locker combinations to other students.
6. Lockers must be in the same condition at the end of the school year as they were at the beginning of the school year. Students are not to write, adhere stickers or tape inside or outside the locker, or vandalize lockers in any manner.
7. Parents/guardians of students who damage any locker, including vandalism, will be charged \$150 for replacement of damaged locker parts, regardless of the amount of damage. Damage that requires replacement of the entire locker bank (three lockers vertically) will result in a minimum charge of \$350.
8. Students may not use lockers without permission during class time.
9. Students will not have access to lockers until after Morning Prayer.
10. During passing times, locker access is controlled by teachers, with high lockers first, medium lockers second, and low lockers third. All students not at a locker are to be in a quiet line.
11. If students have any problems with lockers, they must report this information immediately to their teacher.
12. If a student forgets her/his lock combination, s/he can obtain it in the main office.
13. If a student places a lock other than the school-issued combination lock on any locker, the lock will be cut and the parent/guardian of the student will be assessed a \$15 fee for lock cutting and issuance of a replacement lock.
14. Replacement combination locks are available in the main office for a fee of \$10.
15. Locks must be returned to the school at the end of the school year. Students will clean the lockers prior to Christmas break and will empty and clean them prior to summer break.
16. Funds generated from the rental of locks/lockers will be paid to the HSA as repayment for the initial cost of the locks/lockers and eventually to create a fund for locker maintenance.

Student Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_